



# PURCHASE MANAGEMENT

WORLDWIDE BUSINESS SOLUTIONS

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Purchase Management fully supports the exchange of orders and invoices with suppliers operating in multiple currencies.

System21 Purchase Management is a comprehensive management and operational system for the control of purchase orders, receipts and invoices in both manufacturing and logistics operations. It can operate in either stand alone mode or, for maximum benefit, with other System21 applications. Purchase Management provides an exceptional supplier database to assist informed buying, tighter quality control and simpler purchasing administration.

Purchase Management fully supports the exchange of orders and invoices with suppliers operating in multiple currencies. The requisition module links Purchase Management to Distribution Requirements Planning, Material Requirements Planning, Inventory Management and Advanced Order Entry.

System21 Customer Service & Logistics solutions help balance the often conflicting targets of maximising customer service and minimising cost. Through the use of the powerful functions provided and timely communication of key performance measures, logistics performance is optimised and customers' demands met.

### KEY FEATURES/BENEFITS

- integrated with other System21 applications
- multiple companies are supported
- order types include stock, capital goods, non-stock, scheduled (blanket) orders, service (no GRN required) and subcontracting
- non-stock items (as defined to inventory) may be defined on stock purchase orders
- purchase requisitions can be created automatically by the Inventory Management, Distribution Requirements Planning and Production Planning applications. They can be raised on an ad-hoc basis by authorized individuals
- support for centralised purchasing where a single purchase order or schedule may cover deliveries to multiple stock-rooms
- authorisation levels can be maintained
- a library of units of measure is available
- item and supplier profiles hold supplier part numbers, price /quantity breaks, payment terms, lead times, and more
- discounts can be for the whole order or an item
- lots and serial numbers are traceable
- 5,000 characters of free-format text can be held by supplier (internal use), item, order and order line



**SYSTEM21 PURCHASE MANAGEMENT IS A COMPREHENSIVE MANAGEMENT AND OPERATIONAL SYSTEM FOR THE CONTROL OF PURCHASE ORDERS, RECEIPTS AND INVOICES IN BOTH MANUFACTURING AND LOGISTICS OPERATIONS.**

- internal order text can be stored, for example, to record special requirements
- up to 999 releases can be made for each scheduled order
- scheduled or standard orders can be amended and a supplier advice produced
- receipts can be accepted into goods inwards, inspection or stores with full transfer facilities
- Good Receiving will interface with the Quality Management System for inspection of quality controlled items.
- extended information at goods receipt time may be entered for batch, lot and serial numbers, including:
  - availability/shelf life, in terms of production, expiration and available dates
  - stock status including potency and grade
- early, over and under shipments can be authorized with cumulative control of schedules
- Electronic Data Interchange is fully supported for orders, acknowledgments and invoices
- invoices and credit notes are matched with automatic price variance postings to General Ledger
- multiple GRNs and orders can be matched against one invoice
- 3-way match allows invoices to be entered, matched and posted to the ledgers in a single function
- supplier and item alpha searches can be made during order entry, goods receiving and inquiries
- when the order is received, inquiries can be made to help identify the correct order
- inquiries can be made by supplier, item, order, supplier item number, GRN, advice note, invoice, cost code or job
- reports are available to identify overdue orders by supplier
- comprehensive reporting includes: due or overdue orders, purchase commitments, supplier performance, price variances, order valuations and accruals
- audit trails are printed for orders and receipts
- order numbers can be controlled either manually or automatically
- document preparation includes: orders, GRNs, labels and debit notes
- if the Advanced Order Entry application is used it will be updated to reflect the receipt of goods that are linked to sales orders



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